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Annapolis Conservancy Board

July 11, 2013

The Annapolis Conservancy Board (ACB) of the City of Annapolis held its regular meeting on July 11, 2013, at the Roger "Pip" Moyer Recreation Center. **Chair** Jennings called the meeting to order at 5:33pm.

Present: **Chair** Jennings, **Vice Chair** Dunn, Clift, Lippert

Absent: Baldwin, Chapman, Fogle

Staff: Savidge-Board Liaison

Guest: S. Weber

Journal of Proceedings:

II. APPROVAL OF MINUTES

May 9, 2013 Meeting Minutes

Mr. Lippert moved approval of the May 9, 2013 meeting minutes as amended. **Vice Chair** Dunn seconded the motion. The motion passed unanimously in a vote of 4-0.

Term Expirations

Chair Jennings announced that both Mr. Chapman and **Vice Chair** Dunn terms have expired. She noted that Mr. Chapman agreed to renew his membership but **Vice Chair** Dunn has chosen to resign due to other obligations. **Vice Chair** Dunn expressed his appreciation to the ACB for all their hard work. He wishes that there were more resources available to assist with the activities that the ACB is undertaking. He regrets having to leave the ACB and has some personal priorities that require his attention. The ACB expressed their sincere appreciation for all the hard work that **Vice Chair** Dunn has provided during his tenure.

DNEP Report

Mr. Savidge explained that DNEP had applied for a small grant for plants at Back Creek and the application was denied.

III. OLD BUSINESS

A. 2013 Easement Inspections

Chair Jennings noted that she, Mr. Savidge and Ms. Clift inspected the Vytar easement and there was no trash dumping at the site. The path is being formally developed and there will be a sign installed at the entrance of the site. The Village Greens easement was also inspected and there were evergreen trees planted closely together at this easement. There were no issues at the South Cherry Grove easement. Mr. Savidge agreed to draft a letter to the owner of the Brewer Avenue easement regarding invasive species management. **Chair** Jennings requested a list of the easements that need to be inspected. Mr. Savidge noted that easement inspections will remain on the agenda as standing item for reports on the status.

B. Legal Issues

The ACB requested bi-monthly updates from Mr. Savidge and the City Attorney on the following projects to which he agreed to provide.

1. Pedestrian/Bike Access at Post Haste

Mr. Savidge reported that the owners are uncertain on the best approach to addressing the liability issues. They may need to get something from the City regarding parking and sidewalks. The Office of Law will be meeting with the owners of the building to determine what needs to be done to move this project forward. Mr. Savidge will have update in September.

2. Memorandum of Understanding with County regarding Open Space Money

Mr. Savidge reported that there has been no movement on this agenda item but next steps would be to meet with the former Recreation and Parks Director. The ACB asked Mr. Savidge to check on the last time the City received POS funding from the County. He will also set up a meeting with City and County staff to discuss this issue further but suggested that the ACB draft a letter to the Mayor. The ACB agreed that a letter to the Mayor is appropriate and will include the May 2011 email from Ms. Plumer that details the historical information. **Chair** Jennings will start the draft with some assistance from Mr. Savidge.

3. MET Cooperative Agreement

Mr. Savidge reported that the agreement was forwarded to MET for review and there has been no response to date.

4. Schubert Property

Mr. Savidge reported that the Law Office said that this agreement is ready to proceed once the comments received from Mr. Schubert's Attorney are incorporated into the agreement.

V. REGULAR BUSINESS BEFORE THE BOARD

A. Review of Minutes of Other Environmental Boards

The meeting minutes were provided via email.

B. City Legislative Update

Mr. Savidge reported that there was no legislation that impacts the ACB.

C. Green Infrastructure Update

Vice Chair Dunn was amenable to meeting with Mr. Savidge and Ms. Wampler for assistance on the Green Infrastructure analysis.

VI. NEW BUSINESS

A. Board Enhancements and Targets

Mr. Savidge distributed some potential improvements for the ACB and briefly discussed the components to include the board structure, overall goals, targets and easements. **Vice Chair** Dunn suggested that the Board consider a nominating committee to choose members for the Board. He believes that an Attorney would be a good addition to the ACB. Mr. Savidge asked the ACB to review the list and submit any additions to him.

Milkshake Lane

Chair Jennings had a resident from the Milkshake Lane approach her regarding a small development proposed for the property. The resident noted that there were trees illegally cut down and DNEP requested that the trees be replaced. The property owner is now doing a FSD and the resident is concerned that the trees will never be replaced. Mr. Savidge explained the DNEP is unable to make

the property owner replace the trees. The ACB agreed to send a letter to the property owner and will include a request that a conservation easement be placed on the property as well.

Chair Jennings mentioned the Supreme Court rulings on mitigation that may have some impacts on the permitting process. She noted that it has implications for local government that don't have clear laws on why they are requiring mitigation.

VII. ADJOURNMENT

With there being no further business, **Vice Chair** Dunn moved to adjourn the meeting at 7:00pm. Ms. Clift seconded the motion. The motion passed unanimously in a vote 4-0.

The next meeting is scheduled for September 12, 2013 at 5:30pm at Pip Moyer Recreation Center.

Tami Hook, Recorder